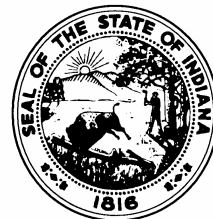


Indiana Department of Education

Division of Professional Standards

Dr. Suellen Reed, Superintendent
Room 229, State House • Indianapolis, IN 46204-2798 • 317-232-9010



MEMORANDUM

TO: Members, Executive Committee

FROM: Jane Boultinghouse, Chair, Standards Committee

DATE: March 19, 2003

SUBJECT: Procedure for Implementation of New or Revised Standards

At the present time, there appears to be no clear procedure regarding a timeline for implementation of revised standards by the teacher preparation programs. Unit heads need to know when they are to be held accountable during their accreditation visits for new or revised standards for their institutional programs. To address these problems the Standards Committee drafted the following recommendation.

Recommendation:

1. As part of the annual IDOE/DPS and AACTE report due on October 15th of each year, unit heads are required to identify what steps have been taken to implement any revised or new teacher preparation standards adopted by IDOE/DPS in the previous academic year. For example, the October 15, 2003 report should include plans for standards adopted from September 2002 through June 2003.
2. In the report submitted in the following year, unit heads will report the programmatic changes made to implement the standards. Programs will be accountable during accreditation visits for the new/revised standards occurring in this and subsequent years.
3. Unit heads have a minimum of 15 months to address new/revised program standards and 27 months to implement changes.
4. Any new or revised standards to which the unit heads are expected to respond will be identified in the directions sent annually from IDOE/DPS for preparation of the October 15th report.
5. When adopted this policy will be posted on the web site.

(Indiana Professional Standard Board Approval: March 19, 2003)